

GENEALOGY/LOCAL HISTORY

The library offers a local history room open to the public during library hours.

Materials available include census, cemetery, and vital records/indexes for Montcalm County, as well as county and townships histories, family histories, plat maps, yearbooks, and any essential reference books for the beginning genealogist.

We also carry *The Daily News* on microfilm dating from 1865 to the present, as well as a microfilm reader/printer and a personal computer with *Family Tree Maker* and access to the internet.

OTHER SERVICES

- *REFERENCE ASSISTANCE
- *BOOKS ON WHEELS
- *INTERNET/WORD PROCESSING
- *COMMUNITY MEETING ROOM
- *FRIENDS OF THE LIBRARY
- BOOKS ~N~ THINGS BOOK SHOP
- *MICHCARD PARTICIPATION

COPY MACHINE

15¢/PAGE (Black and white only)

INTERNET/WORD PROCESSING COPIES

25¢/PAGE (Black and white only)

MICROFILM COPIES

25¢/PAGE (Black and white only)

WIRELESS INTERNET

This new service is available during library hours on the library premises. See the Wireless Internet Brochure available at the Information Desk.



FLAT RIVER

COMMUNITY LIBRARY

200 WEST JUDD STREET

GREENVILLE MI (616) 754-6859

SERVICES BROCHURE

LIBRARY HOURS

Mon-Thurs 9:30-8:00

Fri-Sat 9:30-5:00

Sunday - Closed



Look for us on the internet!

www.flatriverlibrary.org

CIRCULATION

Material Type	Loan Period
Fiction	3 weeks
Non-Fiction	3 weeks
Audio Books (cassette and CD)	3 weeks
Children's CD-Rom Games	3 weeks
Magazines/Newspapers	1 week
Activity Bags	1 week
Videos	1 week
Puppets	1 week

Patrons must present their library card in order to check out materials. Library accounts must be free from fines totaling \$3.00 or more in order to check out.

Fines for overdue books, audio books, CD-ROMs, magazines, and activity bags are 15 ¢/DAY. Overdue videos are \$1.00/DAY.

LIBRARY CARDS

Library cards are issued free of charge for Montcalm County residents (with the exception of Evergreen, Richland, Sidney townships; Cities of Sheridan, Stanton & Vestaburg). Patrons must present their library card to check out materials and place holds.

First-time replacement fee for a lost/stolen card is \$3.00.

RENEWALS

Materials may be renewed one time.* Renew items in person, over the phone, or online. (Please have library card number ready!)

**An item on hold for another patron may not be renewed.*

INTERLOAN

Library items currently checked out may be placed on hold by all patrons.

Resident members may place holds for materials not at this library.

See a staff member for interloan assistance.

DAMAGED ITEMS

Please alert staff to any damaged items. Do not try to repair materials.

DROP BOX

An after hours drop box is located on the south side of the building (near staff parking area.)

MEMORIAL BOOKS

Patrons who wish to have a book purchased in someone's memory/honor may make a donation to the library for the purchase of a book(s) on any topic, or a requested topic. The selected book will include a plate containing the name of the person whom the book was purchased in memory/honor of. The memorial plate will also include the name of the donor(s). An acknowledgment letter will be sent to the next of kin.

CHILDREN'S PROGRAMS

STORY HOUR

Pre-school story hour is offered mid September to early December, mid January to late April and then during the summer reading program. Children 3, 4 and 5 may attend with an adult. Each session includes 2-4 stories and a craft project. Please contact us for the current day and time.



SUMMER READING PROGRAM

The library offers a summer reading program for young readers of all ages, pre-school through teen. All participants set their own personal reading goals for the 8-week program. For children 12 and under they receive an incentive for every 4 hours of reading. Teens (13 & up) receive entries into a final prize drawing for each 250 pages they read.

All participants who meet their goal at the end of the eight weeks are awarded a final prize.

Registration is required for the program and activities.