

**Flat River Community Library**  
**Bid Specification for Snow Removal**

- Parking lot should be plowed at 2" accumulation
  - If 2" accumulated overnight: Staff lot (south side of building) should be completed by 8:00 am
    - Main lot should be completed by 8:30 am
    - If snowfall during the day results in an additional 2" accumulation, a second visit shall be required
  - If there is snowfall during the day, plowing should commence with 2" accumulation
  - Snow shall be piled in southeast corner of parking lot. When the snow pile takes up more than three parking spaces it should be removed to lot across Judd St.
- Sidewalks shall be cleared at 2" accumulation. This includes the sidewalks at the main entrance, entrance on the south side of the building, walkways within parking lot including 3 walkways in the parking lot median, handicapped access and steps/walk on the north side of the building, and walk by the street outside of the parking lot.
  - If 2" accumulated overnight, the walks on the south side of the building shall be cleared by 8:00 am. If snowfall during the day results in an additional 2", a second visit shall be required
  - If there is snowfall during the day, clearing of the walks should commence with 2" accumulation
- Salting is required both in the lot and the sidewalks mentioned above
- Vendor shall return in the spring to repair damage to lawn and landscaping which may include installing turf as determined by the Library Director

In addition to pricing for the above services, please provide:

- Proof of liability insurance
- Three references
- Proposals for both 1-year of service and 2 years of service if discount is applicable

For each service, the Flat River Community Library retains the right to adjust the specification as needed with the service provider. The Flat River Community Library reserves the right to accept or reject any or all bids or to award the contract to other than the low bidder.

**Bids will be accepted until Saturday, July 31st at 5 pm and may be submitted to: Flat River Community Library Attn: Stefanie Reed, 200 W. Judd St., Greenville, MI 48838**