

FLAT RIVER COMMUNITY LIBRARY  
APPROVED MINUTES  
February 8, 2023

Chairperson Darci Ward Cole called the meeting to order at 6:30 PM.

Present: City of Greenville: Chairperson Darci Ward Cole, Laurel Christensen  
Eureka Township: Jan Wheelock  
Fairplain Township: Vanessa Marr  
Montcalm Township:

Absent: Eureka Township: Maureen Burns  
Montcalm Township: Vice Chairperson Cole, Pam Nichols

Others Present: Stefanie Reed, Director  
Jim Marr

Nichols moved to approve the agenda. Supported. Unanimously approved.

Wyckoff moved to approve the January 14, 2023 minutes with the following corrections:

1. Change minutes date to January 14, 2023
2. Change last line of CD information to: "After discussion it was the consensus of the Board to ask Lisa Day for her advice and proceed as advised."
3. Correct the spelling of Carole Cole, Vice-Chairperson

Marr moved to accept the accounts payable portion of the treasurer's report for January, 2023.  
Supported. Unanimously approved.

Christensen moved to accept the monthly financial portion of the treasurer's report for January, 2023.  
Supported. Unanimously approved.

Director Reed reported on activities and programs. Patron Point is now online. United way will be doing income tax forms at the library. The Tween/Teen Challenge ends on March 18th The Transparent Language digital resource went live on January 9, 2023. Staff has been busy with new programs. Mid-year reviews with staff have been completed.

Unfinished Business:

Building and Grounds: After recommendation and discussion Wheelock moved to contract with AMR for HVAC maintenance. Supported. Unanimously approved.

New Business:

Due to the resignation of Vice-Chairperson Cole it is necessary to elect a Vice-Chairperson. Marr and Nichols were both nominated. After a secret ballot it was determined that Nichols is the Vice-Chairperson.

Board Member Comments: Chairperson Ward-Cole will to go forward with the plan to put a plaque near the teen center that honors Vice-Chairperson Carole Cole and her many years of service to the library. The Plaque will read: Carole Cole Dedication and Service Award honoring 20 + years for staff and Board Members.

Items for next agenda: Determine the frequency of changing the art work in the Stafford Room.

Next Board Meeting: March 8, 2023.

Wheelock moved to adjourn. Supported. Unanimously approved

Respectfully Submitted  
Laurel Christensen  
Secretary