

FLAT RIVER COMMUNITY LIBRARY  
APPROVED MINUTES  
August 9, 2023

Chairperson Darci Ward Cole called the meeting to order at 6:30 PM

Present:           City of Greenville: Chairperson Darci Ward Cole, Laurel Christensen  
                  Eureka Township: Jan Wheelock  
                  Fairplain Township: Dawn Wyckoff, Vanessa Marr  
                  Montcalm Township: Doug Crowley, Pam Nichols

Absent:            Eureka Township: Maureen Burns

Others Present: Stefanie Reed, Director

Jim Marr

Chairperson Ward-Cole opened the meeting at 6:30 PM.

Nichols moved to approve the Agenda with the addition of discussing changes in the budget in New Business. Supported. Unanimously approved.

Crowley moved to accept the Minutes of the July 12, 2023 meeting. Supported. Unanimously approved.

Nichols moved to accept the accounts payable portion of the treasurer's report for July 2023. Supported. Unanimously approved.

Christensen moved to accept the monthly financial portion of the treasurer's report for July 2023. Supported. Unanimously approved.

Director Reed reported on the many activities and programs including the Summer Reading Program and the Meet Up and Eat Up Program numbers. Both programs were a huge success. September is Library Card Sign Up Month and staff is working with businesses for participation like last year. The library will have a booth at the Danish Festival promoting participation in the Strategic Planning Survey. The Montcalm County Library Directors are compiling reports for the Montcalm Commissioners. Director Reed also reported on the Lakeland Library Cooperative, The Library of Michigan, Friends of the Library, and staff activity.

The Strategic Planning Committee is ready to distribute surveys and then set up Focus Groups. Carol Dawe is guiding the groups and thinks that the process may be done at the end of the year.

New Business: The Board discussed the only LED Replacement quote. The quote from G & D Electric is for 30, 2023. Crowley moved to accept the quote and approve the upgrade from G & D Electric not to exceed 30, 023. Support. Unanimously approved.

Merritt Cieslak completed a Request for Bid document for a Construction Manager for the Teen Space project.

Director Reed reported that there was an error in the 2023-2024 Budget. Numbers were transposed, however, totals were not affected. The changes were between Materials and Technology. Wyckoff moved to accept the changes to the 2023-2024 budget. Supported. Unanimously approved.

Director Reed asked the Board to approve an In-Service Day for staff on Friday, November 3 or Friday, November 17. Christensen moved to approve the In-Service Day in November. Supported. Unanimously approved.

Next Board meeting is September 13, 2023.

Nichols moved to adjourn. Supported. Unanimously approved

Respectfully Submitted  
Laurel Christensen  
Secretary